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## MEMORANDUM

Date: February 8, 2019

To: EAP Approved School Official

From: Joan Gage; Program Manager

Re: Approval of School Renewal & Second Payment Renewal Fee – ACTIVE Status

### Renewal of Approval

In accordance with §440.52 Wisconsin Statutes, the Educational Approval Program (EAP) certifies that your school has been approved and is legally authorized to do business in the state of Wisconsin as a private postsecondary school, subject to the provisions of §440.52 Wisconsin Statutes, and all administrative rules adopted pursuant to the statutes.

Approval is granted annually by the EAP for not more than one year. The approval will expire December 31, 2019. This approval is only for school renewal and does not include other pending applications, such as changes in programs or locations.

Enclosed is your school's new certificate(s) of approval. Previously, your assigned school administration consultant sent you the official copy of the approved renewal application form in an email informing you that your school had been approved for 2019. Schools with multiple branch campuses (instructional sites with an administrative presence) will receive a separate certificate for each one. If you would like a certificate for additional teaching locations (instructional sites with no administrative presence), please contact your school administration consultant.

Schools are reminded that they are required to contact their assigned EAP school administration consultant before making any program changes, offering a new program or adding a new teaching location.

### Renewal Fees

As a condition of approval, your school must make its second school renewal payment as provided under Chapter SPS 404.10 (2)(d). An invoice for this required payment is enclosed. The renewal fee payment is due no later than March 31, 2019. Payments postmarked after the deadline will be considered delinquent. Late payment fees (the greater of \$50 or 1.5% of the respective invoiced amount, per month), may be assessed. **Please note that no payment is required for second payment renewal fees less than \$50.** In addition, because the student protection fund balance currently exceeds the \$1.0 million statutory cap, a student protection fee will not be assessed. A catastrophic school closure could mean a fee will be assessed in the future if the fund balance falls below \$1.0 million.

Should you have questions regarding your renewal of approval or second payment renewal fees, please do not hesitate to contact your assigned school administration consultant.

Enclosures

# STATE OF WISCONSIN EDUCATIONAL APPROVAL PROGRAM

This certifies that

## UPPER IOWA UNIVERSITY

has been approved and is legally authorized to do business in the state of Wisconsin as a private postsecondary school, subject to the provisions of §440.52 Wisconsin Statutes, and all administrative rules adopted pursuant to the statutes. Approval includes only those programs and those locations specifically approved by the Program.

Approval is granted annually by the Educational Approval Program for not more than one year. This certificate remains the property of the State of Wisconsin and must be surrendered within ten (10) days of the expiration, suspension or revocation of approval.


**The approval hereby certified expires**

December 31, 2019



February 8, 2019

Date of Issue

  
Joah Gage  
Program Manager